

EMERGENCY MANAGEMENT
MONTHLY



Volume 13 Issue 1

January

Partners In Preparedness

Active Shooter Procedures

Run - If there is an accessible escape path, attempt to evacuate the premises. Have an escape route and plan in mind. Evacuate regardless of whether others agree to follow. Leave your belongings behind. Help others escape, if possible. Prevent individuals from entering an area where the active shooter may be. Follow the instructions of any police officers. Keep your hands visible. Do not attempt to move wounded people. Call 911 when you are safe.

Hide - If evacuation is not possible, find a place to hide where the active shooter is less likely to find you. Your hiding place should be out of the active shooter's view which provides protection if shots are fired in your direction (i.e., an office with a closed and locked door). It should prevent an active shooter from entering your hiding place. It should not trap you or restrict your options for movement. Lock the door. Blockade the door with heavy furniture. Silence your phone.

Fight - As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by acting as aggressively as possible against him/her.

As you travel to and from work each day with an expectation of what to expect during your travels, but what if the unexpected happens? How would you react if there was a report of an active shooter on base, or a hazardous materials release with a plume headed your way, or you find a suspicious package in your workplace?

Even though these situations are certainly not what you expect to encounter each day, it's best for you and your family to prepare now for the unexpected. It is vitally important you know how to react at a moments notice to protect yourself and others. It is imperative to have a mental, and even better yet, a written set of procedures to follow and practice those procedures to ensure everything works as planned. Once everyone in your family and those at your workplace have exercised the plan be sure to adjust it as necessary and if required, familiarize everyone once again with it. It's easy to develop a good plan and here are a few tips.

The Shelter In-Place program is designed to protect JB MDL personnel during an accident or emergency from a downwind hazard, when an evacuation is not possible. Personnel will be alerted by one of the notification systems on base to Shelter In-Place. Once notified, personnel will report to the Shelter In-Place room and run the checklist. It is important that these procedures are common knowledge and routinely exercised.

An active shooter is an individual actively engaged in shooting or attempting to shoot people. There may be no pattern or method to their selection of victims. Active Shooter incidents are often over within 15 minutes. Law Enforcement may not arrive on scene until the incident is over and individuals must be ready to handle the situation both mentally and physically.

A suspicious item may be anything from a vehicle to a package. When the item is discovered it is important not to touch, handle or examine the item. Contact emergency response personnel by calling 911 from at least 300 feet away if on a cell phone or radio. If an evacuation is required to take place, alert all personnel that should be notified of the current situation. Evacuation procedures must be pre-determined for each facility. If the suspicious item contained a white powder, or powdery substance, any personnel who may have come in contact with the material must be isolated from the rest of the facility and/or other non-exposed evacuees.

Being prepared for the unexpected can help you, your co-workers and the ones you care for to be better equipped to handle emergency situations. It is important to practice emergency procedures to reduce confusion during an actual event. For information on Shelter In-Place, Active Shooter, Evacuation or dealing with suspicious items you can visit the JB MDL OEM Sharepoint: <https://cs3.eis.af.mil/sites/OO-OT-AM-29/default.aspx> or simply call OEM at 609-754-3731/6208. Together...we can become Partners in Preparedness!

Shelter In-Place

- Downwind Hazard
- Pre-designated area
- Accountability
- Establish communication (UCC/CP/JBCC)
- 2-3 hours

Evacuation

- Move up wind / up hill
- Primary and alternate location
- Sweep for suspicious items / call 911
- First aid/ Accountability

Notification

- Giant voice
- AtHoc
- My Base Guide
- Desktop Alert System
- JB MDL 1650 AM Radio Station
- Social media

Resources

- Base Info Hot Line 609-754-2273 (McGuire/Dix)
- 732-323-7669 (Lakehurst)
- 87 ABW CP 609-754-3935
- Security Forces 609-754-6001
- OEM Sharepoint

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