



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR MOBILITY COMMAND
JOINT BASE MCGUIRE-DIX-LAKEHURST

MEMORANDUM FOR COMMUNITY ACTION INFORMATION BOARD (CAIB) MEMBERS

FROM: 87 ABW/Community Support Coordinator

SUBJECT: CAIB Meeting Minutes

1. PLACE, DATE AND TIME: 23 September 2015, 1330 hrs. (3rd Qtr. CY 15)

2. MEMBERS PRESENT

REQUIRED MBRS (AFI 90-501)	CURRENT MEMBER/POC	ATTENDANCE
87 ABW/CC	Col Fred Thaden	P
87 MDG/CC	Col Andrew Cole	P
87 MSG/CC	Col Charles Kelm	P
87 ABW/CCC	CMSgt Phillip Robinson	A
87 ABW/HC	Lt Col Walter Bean	P
87 ABW/JA	Lt Col Michael Safko	P
87 ABW/PA	Maj Omar Villarreal	P
87 CEG/CC	Mr. Chris Archer (Representing Lt Col Greg Morissette)	P
87 FSS/CC	Maj Charlotta Hornig	P
87 CPTS/CC	Lt Col Frank Skrypak	P
87 SFS/CC	Mr John Holland	P
305 AMW/CC or Rep	Col John Price	P
621 CRW/CC or Rep	Col Thomas Cooper (Representing Col Copher)	P
USAF EOS	Col Jay Junkins	P
CAIB Exec Dir/IDS Chair	Ms. Lisa P Williams	P
514 AMW/CC or Rep	Col Dan Pavey	P
108 ANG WG/CC or Rep	Col Andrew Keane	P
Spouse Representative	Ms. Michelle Benwitz	P
Spouse Representatives	Ms. Stephanie Price	A
1 st Sgt Representative	1Sgt Senkle	A
OPTIONAL ATTENDEES		
174 th IN BDE	Ms Sharon Wolfe (Representing Col Michael Wawrzyniak)	P
305 AMW/CCC	CMSgt Dan North	A
305 AMW/IG	Lt Col Wiu Wade	A
305 OG	Mr. Mike Polmemus	P

87 ABW/BO	Ms. Catherine MacLean	P
87 ABW/CD-A	COL Mark Towne	P
87 ABW/CD-N	Captain Christopher Fletcher	P
87 ABW/CVK	Ms. Mary Kierstead	P
87 ABW/HC	MSgt Ray King	A
87 ABW/IGI	Lt Col Eric Moomey	P
87 ABW/PA	SrA Lauren Pitts	P
87 ABW/XP	Mr. Michael Stefani	P
87 AMDS/CC	Lt Col Daniel Lamar	A
87 CEG/CD	Mr Chris Archer	P
87 CES/CC	Lt Col mark Stevens	P
87 CONS	Maj Aarti Puri	P
87 CS	Lt Col Thor Curcio	P
87 DS	Lt Col Sheryl Kane	P
87 FSS	Mr. W.T. Little	P
87 FSS	Maj Charlotta Hornig	P
87 FSS- MFSC	Ms. Sharon Gardner	P
87 FSS- MFSC	Ms. Bettie Kuzmick	P
87 FSS/CCC	CMSgt Meshelle Dyer	P
87 LRS	Lt Col Lowery	P
87 MDG	Capt Whitney Hasbrouck	P
87 MDG/CCC	CMSgt Joe Dunteman	P
87 MDG/MDOS	Maj Clayton Wilson	P
87 MDOS/CC	Lt Col Joann Palmer	P
87 MDOS/SGOW	Ms. Christina Pires	A
87 MDSS/CC	Lt Col John DaLomba	P
87 MDSS/SGOW	Ms. Tara Dick	A
87 MDSS/SGOW	Mr. Michael Taylor	P
87 MSG/CCC	CMSgt Phil Eckenrod	P
87 MSG/CD	Lt Col Matthew Wadd	P
99 th RSC	Mr. Robert Murach	P
ASA Dix	COL Shelley Balderson	P
ASA Dix	Mr Stephen Melly	P
ASA Dix- ASAP	Dr Denise Horton	P
CERDEC	Mr Charles Maralde	P
Federal Correction Institute	Ms Caryn Flowek	P
MAG 49	Col Philip Pastino	P
NAVAIR	Mr. Mauricio Bomero	P
NAVAIR	Mr Jordan Hollingsworth	P
NOSC	CDR Boyd Decker	P

3. AGENDA ITEMS:

3.1. Introduction of CAIB purpose and intent, agenda, membership and dashboard metrics (Slides 2-4)

Mrs. Lisa Williams

3.2. Suicide Prevention (Slide 5-6)

Capt Whitney Hasbrouck

Dr Denise Horton

3.2.1 Statistical data was reviewed including JB MDL attempts and completions. No completions for the 3rd quarter in any service. Two attempts in 3rd quarter; one Army and one Air Force.

3.2.2 Mission Impact was reviewed including extensive time out of work when treated pre/post attempt and suicide events' negative impact in units.

3.2.3 Contributing factors included: psychological disorders/genetics, high number of stressors (specific pattern of stressors differs across cases), and "more with less" mentality may contribute.

3.2.4 Current Action included implementation of new suicide prevention training, cross service/status collaboration for prevention on JBMDL and Suicide Prevention Week in September.

3.2.5 Recommendations to CAIB: champion early help seeking for any concerns and encouragement of leadership to include/monitor civilians and encouraging individual responsibility.

3.3. Substance Abuse (Slides 7-9)

Capt Whitney Hasbrouck

Dr Denise Horton

3.3.1 Types of referrals were briefed with Comand and DUI/DWI being most prominent.

3.3.2 Prevention contacts were reviewed and are down as compared to 3rd quarter last year due to the decrease in the mobilization/demobilization mission.

3.3.3 Mission Impact: Individuals with diagnosis out of deployment cycle for at least six months on average and undiagnosed/untreated substance d/o negatively impacts good order and discipline.

3.3.4 Contributing Factors include mental health/stress, changing mission tempo and binge behavior not recognized.

3.3.5 Current Action: Training additional techs for CADC certification and coordination with National Guard and Reserve.

3.3.6 Recommendations to CAIB included encouraging leadership to educate/monitor suspicious alcohol and drug use of members, increase prevention and education in units with incidents and reinforce individual responsibility for behavior.

3.3.7 Annual Commander and Senior Leader Training date and information was provided.

3.4 Family Advocacy (Slides 10-11)

Mr. Michael Taylor

3.4.1 JB MDL statistics (referrals and by branch information) show no real trends. Referrals were up in May.

3.4.2 Mission Impact: Approximately 4-15 hours minimum away from mission monthly for each individual in the family. Average family Advocacy cases are open 6-12 months. Increased stress, impacts concentration, sleep, attitude concentration, sleep, attitude, motivation etc... which can negatively impact safety and efficiency.

3.4.3 Contributing Factors: Alcohol, communication issues, and social/media/technology are the top factors indicated from cases.

3.4.4 Current Action: Continue increased outreach/prevention classes and new classes offered throughout the year based on need or request; increased marketing of prevention programs throughout JB MDL and continue to partner with IDS agencies on events and training.

3.4.5 Recommendations to CAIB: Request commands to allow and encourage participation in prevention programs and classes and to refer families to Family Advocacy Strength Based Therapy (FAST) program to allow them to get help before things escalate to domestic violence incident.

3.5 Sexual Assault Prevention (Slide 12-13)

Ms. Mary Kierstead

3.4.1 JBMDL trends include: Data was reviewed Alcohol involvement from either alleged perpetrator or victim was indicated in 83% of AF JB DML cases and some sort of sexual harassment prior to assault in 88% of cases.

3.4.2 Mission Impact: Clients area way from work due to interviews, appointments with legal counseling etc... and case management typically runs 6-18 months with investigations lasting 3-6 months on average.

3.4.3 Contributing Factors: Alcohol use by the victim or accused and sexual harassment has shown to be contributing factors.

3.4.4 Current Action: Collaborative efforts are being made with FAP for the Vigil Against Violence event on 14 October. Partnering, too, with Equal Opportunity to develop campaign against sexual harassment in units, fitness centers dorms.

3.4.5 Recommendations to CAIB: Utilization of Team Teal for training identifying sexual harassment behaviors leading to sexual assault and identifying focus areas for marketing and training.

3.6 Chapel (Slide 14-15)

Lt Col Walter Bean

3.6.1 Unit visitation and counseling trends were discussed with general guidance and relationships being the highest trend for counseling. Visitation was impacted due to staff issues during the PCS season so August visitation was down.

3.6.2 Chapel attendance for Catholic, Traditional, Gospel and Contemporary services were provided.

3.6.3 Outreach focus: singles and dorm dwellers at the Fire House, marriage care and singles retreats, National Prayer Breakfast and religious services.

3.6.4 Hot items included singles outreach at the Firehouse, marriage and singles retreats and religious services.

3.7 Military & Family Support Centers (Slides 16-17)

Ms. Sharon Gardner and Mr Fred Thompson

3.7.1 School Liaison Services were reviewed, and the role of the School Liaison Specialist. Impact Aid Information for FY15 was also discussed.

3.7.2 Mission Impact: Educational issues contribute to the “Mission Readiness” of Airmen/Soldiers/Sailors with children in the Pre-K through 12th grades. Special education needs are inherently more difficult to navigate.

3.7.3 Contributing Factors: School requirements change from state to state and parents aren’t always aware of their rights in both general and special education.

3.7.4 Current Action: Briefings are provided for newcomers, Pemberton Township School District provides transportation service for 4 year old students living on base, attending Pemberton Township Early Childhood Center. Quarterly meetings have been coordinated with school superintendents, providing a forum for leadership to engage in discussions with school leaders.

3.7.5 Recommendations to CAIB: Provide MFLCs for the North Hanover School District.

3.8 Public Affairs Guidelines for Suicide Prevention (Slides 18-23)

SrA Lauren Pitts

3.8.1 Public Affairs Posture, Rules of Engagement, themes and messages and the PA Toolkit were reviewed.

3.9 Community Action Plan Outcomes (Slides 24-26)

3.9.1 Joint Base all services newcomer orientation: managed by M&FSC was launched in January 2015- green.

3.9.2 “Purple” Program Consultation for incoming Command Teams completed in conjunction with Public Affairs- green. Schedule for 2015 is coordinated with Public Affairs.

3.9.3 Targeted marketing efforts to include mass distribution of “Purple JB MDL Base Guides to targeted locations such as dorms/barracks, billeting, United Communities and helping agencies: ensure that books are available installation wide and marketed that it can be accessed on the website- green

- 3.9.4 Creation of a single parent resource group for mutual support, collaboration, information, education and empowerment: Management by M&FSC and implemented in January 2015- green.
- 3.9.5 “MWR Crawl” for new single Service members: managed by M&FSC and first tour is scheduled for 30 September- green
- 3.9.6 Equipment/furniture for Common areas in Barracks/Dorms: funds transferred to CES for purchasing dorm/barracks furnishings- green.
- 3.9.7 Continued support of current available programs- green
 - 3.9.7.1 Elections were held on 9 June and board positions have been filled
 - 3.9.7.2 Representation has been added to IDS and will brief IDS team in October.
 - 3.9.7.3 Funds for single service members’ retreats through the chapel were funded.
- 3.9.8 JB MDL Military Life Cycle Preparation for Transition- preparation for transitions throughout military career: Funds provided to M&FSC to support- green.
- 3.9.9 Civilian total workforce engaged, healthy and productive- Support and encouragement for attendance in resilience initiatives
 - 3.9.9.1 Civilian Workgroup Subcommittee has been formed- green
 - 3.9.9.2 Resilience trainings and events are marketed with encouragement to participate for the civilian population. – green
 - 3.9.9.3 Civilian Resource Fair is scheduled for 22 March 2016- yellow
- 3.9.10 Aggressive marketing, in conjunction with Resilience Pathways, of benefits of pre-hab vs. re-hab: continued support from the IDS helping agencies- green.
- 3.9.11 Awareness support throughout the Deployment cycle: coordinated and collaborative deployment resources and information awareness-raising information, and outreach campaign through all phases of a family’s deployment cycle, complemented with specialized use of existing events to support vulnerable families, partnering with sister services, National Guard and Reserve for comprehensive information and support services and deployment support of “Vulnerable” demographics.
 - 3.9.11.1 Working Group IDS Sub Committee formed- green.
 - 3.9.11.2 Workgroup consensus was that Military One Source was the best option and to push marketing appropriately and educate availability of programs and services. Additionally, putting together a consolidated resource sheet for program managers would be helpful and MOS has taken the lead on this- green.
 - 3.9.11.3 Both National Guard and Reserve units represented liked the idea of an information magnet much like the Joint Base Helping Agency magnets. Magnet information has been completed and will go to the publisher- green.
- 3.10 Comprehensive Fitness Funds-FY15 (Slides 27-28)
 - 3.10.1 The spending plan for Comprehensive Fitness Funds was discuss and concurred by CAIB members.
 - 3.10.2 116k was provided to JB MDL for support of Community Action Plan initiatives and funding plan was tied to the 2014 CAP.
 - 3.10.3 All funds have been spent.

3.11 IDS Event Collaborations (Slide 29-30)

3.11.1 An overview of recent collaborative efforts was provided to include: Suicide Prevention Guest Speaker, Laps for Life Suicide Awareness/Prevention, TECx event, Vigil Against Violence, Comprehensive Fitness Day (87 ABW, 621 CRW- JBMDL, USAF EOS) and JB MDL Civilian Resource Fair.

3.12 JB MDL Roll Up (Slide 31)

3.12.1 A roll up of areas of concern was briefed with the top issues, per IDS, being financial, relationships and alcohol.

3.12.2 PA Guidelines for Suicide Prevention interim guidance provided.

3.13 Commander's Comments and Round Table

3.13.1 2015 CAIB dates were provided

3.13.2 Air Force ADLS CBT "Community Action Information Board and Integrated Delivery System Training" requirement was reiterated.

3.13.3 Introduction of Back-Up slides was provided and briefly discussed, to include: AF Suicide Prevention Program Checklist updates, MFSC Interstate Compact tri-fold, SOT, MFAP open issues, Joint Services initiatives and resilience training schedule for spouses.

3.13.4 The initial orientation slide deck for CAIB and the long range significant events calendar were provided.

Meeting adjourned at 1430. The next meeting will be held on 9 December 2015 at 1330hrs

X Lisa Power Williams

Lisa P. Williams

Community Support Coordinator/CAIB Executi...

Signed by: WILLIAMS.LISA.P.1116342754

Attachments:

1. Slides