



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR MOBILITY COMMAND
JOINT BASE MCGUIRE-DIX-LAKEHURST**

MEMORANDUM FOR COMMUNITY ACTION INFORMATION BOARD (CAIB) MEMBERS

FROM: 87 ABW/Community Support Coordinator

SUBJECT: CAIB Meeting Minutes

1. PLACE, DATE AND TIME: 25 March 2015, 1330 hrs. (1st Qtr. CY 15)

2. MEMBERS PRESENT

REQUIRED MBRS (AFI 90-501)	CURRENT MEMBER/POC	ATTENDANCE
87 ABW/CC	Col James Hodges	P
87 MDG/CC	Col Andrew Cole	A
87 MSG/CC	Col Charles Kelm	A
87 ABW/CCC	CMSgt Phillip Robinson	A
87 ABW/HC	Col Walter Bean	P
87 ABW/JAG	Lt Col Matt Coackley	A
87 ABW/PA	Ms Angel Lopez	P
87 CES/CC	Lt Col Greg Morissette	A
87 FSS/CC	Mr Kevin Kaysing (Representing Lt Col Todd Randolph)	P
87 CPTS/CC	Lt Col Phelemon Williams	P
87 SFS/CC	Mr John Holland (Representing Lt Col Patrick Steen)	P
305 AMW/CC or Rep	Col John Price	P
621 CRW/CC or Rep	Col James Copher	A
USAF EC/Rep	Col Jay Junkins	P
CAIB Exec Dir/IDS Chair	Ms Lisa P Williams	
514 AMW/CC or Rep	Col Cynthia Wong (Representing Col Michael Underkofler)	P
108 ANG WG/CC or Rep	Col Andrew Keane	A
Spouse Representative	Ms Ellen Vinzant	A
Spouse Representatives	Ms Stephanie Price	P
1 st Sgt Representative	vacant	
CAIB Executive Director	Lisa P Williams	P
OPTIONAL ATTENDEES		
174 th IN BDE	Ms Sharon Wolfe (Representing Col Michael Wawrzyniak)	P
305 AMW/CCC	CMSgt Dan North	P

305 AMW/IG	Lt Col Wiu Wade	A
305 OG	Mr Mike Polmemus	P
621 CRW	Maj Dominic Cardella	A
72 nd FA BDE	SGM Ronald Klug (Representing Col John Lange)	P
72 nd FA BDE	CSM Stephen Bower	A
87 ABW/CD-A	COL Mark Towne	P
87 ABW/HC	Maj Timothy Hirten	A
87 ABW/IGI	Lt Col Eric Moomey	A
87 AMDS/CC	Representing Lt Col Daniel Lamar	A
87 MDG/MDOS	Maj Clayton Wilson	P
87 CES/CEO	Maj Clint Townsend	P
87 CES/CD	Mr Christopher Archer	P
87 CONS	Lt Col Jeff Gibson	A
87 CPTS	CSMSgt Steven McMillan	A
87 CS	Lt Col Thor Curcio	P
87 DS	Lt Col Sheryl Kane	P
87 FSS	MSgt Ronald Smith	P
87 FSS- MFSC	Ms Leona Rader	P
87 FSS- MFSC	Ms Bettie Kuzmick	P
87 LRS	Lt Col Justin Swartmiller	P
87 FSS- MFSC	Ms Bobbie Seidel	P
87 MDG	Capt Whitney Hasbrouck	P
87 MDG/CCC	CMSgt Joe Dunteman	A
87 MDOS/CC	Lt Col Joann Palmer	A
87 MDOS/SGOW	Ms. Christina Pines	A
87 MDSS	Lt Col Heather Nelson	P
87 MDSS/SGOW	Ms Tara Dick	A
87 MDSS/SGOW	Mr Michael Taylor	P
87 MSG/CCC	CMSgt Kevin Craig	A
99 th RSC-DES	Mr Daniel LaLonde	P
99 th RSC	Ms Karen Walzer	P
87 ABW/CD-N	Captain Christopher Fletcher	P
ASA Dix	Col Jeffrey Doll	A
ASA Dix	CSM Richard Anderson	A
Federal Correction Institute	Mr Robert Hazlewood	A
MAG 49	Capt Jeffrey Dierling	P
NAVAIR	Mr Frank Crowe	A
VR-64	CDR Todd Boland	A
87 ABW/HC	MSgt Ray King	P
87 ABW/XP	Mr Michael Stefani	P

87 ABW/BO	Ms Catherine MacLean	P
87 MSG/CD	Mr Kevin Kaysing	P
87 SFS/AT	Mr George Diorio	P
87 ABW/CVK	Ms Mary Kierstead	P
NOSC	CDR Boyd Decker	P

3. AGENDA ITEMS:

3.1. Introduction of CAIB purpose and intent, agenda and membership (slides 5-6)

Mrs Lisa Williams

3.2. Suicide Prevention (Slide 9-10)

Capt Whitney Hasbrouck

3.2.1. 1st Quarter 2014, 1 attempt and 1 completion both Army members; 1st Quarter 2015, 4 attempts and 1 completion, the one completion was by an Army National Guard member, in 3 cases a family member intervened and got help for the individual, and in one case it was a friend. In all cases, the individual was unsuccessful due to others acting rapidly to save them. 2 were known patients of mental health, 2 were not known to mental health until after their attempt. The attempt from 2015 was in October, the individual was off orders at the time. He was a 1LT, new to the unit, history of drug addiction.

3.2.2 The Way Ahead includes continuation of an early mental health seeking campaign initiated on 1 November and the Joint Services Suicide Prevention team has been established and will help with more accurate tracking.

3.2.3 Challenges include mental health stigma, reporting channels for services being unclear and addressing the civilian population with a DOD trend increasing in civilian suicides.

3.2.4 A push for civilian involvement in morale activities is another initiative. There has been an uptick in AF DOD civilian suicides and 12 in the Army. The only EAP on the installation is Dr Horton. A request was made to commanders to encourage civilian participation and inclusiveness and support to attend resilience trainings.

3.2.5 New Air Force Suicide Prevention Training Requirements: Training Format: More personal - Standardized training presentation with small group discussion including video storylines and small group discussion. ADAF will have 120 days to complete the training once the policy letter is signed (signed on 11 February 2015). The Annual Frontline Supervisor Training Refresher requires supervisors of Airmen in "at risk" career fields complete Frontline Supervisor Training face to face and then annually AF CAIB approved a refresher training for supervisors of Airmen in the at-risk career fields in the form of a CBT.

3.3. Substance Abuse (Slide 12)

Capt Whitney Hasbrouck

3.3.1. Medical referrals continue to be the primary means of referral with DUI and domestic violence most of the others. Many of the medical referrals come from the demobilization process in the Joint Readiness Center.

3.3.2 Trends show alcohol as the number one drug of choice. Army has seen an increase in marijuana.

3.3.3. Prevention contacts have increased in part due to increasing number of contacts for Army mobilizations and demobilizations

3.3.4 ADAPT : FY 14 1st Q – 23 total referrals (2 Pos UA; 6 DUI/DWI; 3 Self; 2 medical and 10 Other) and FY 15 1st Q – 21 total referrals (2 Pos UA; 2 Command; 4 DUI/DWI; 2 self, 4 medical and 7 Other). Slight increase in DUI referrals for Air Force

3.3.5 The way ahead includes collaboration with the New Jersey Prevention network which is essentially a “soup to nuts” program and collaborative efforts with the SAPR/SHARP program to reduce sexual assault incidents. The goal is to take a holistic approach by partnering with SAPR/SHARP to work on alcohol and sexual assault connections. There is also a continuation on developing/enhancing command policies on alcohol if they haven’t been reviewed recently. DUI simulators, purchased with CAF funds this year, will be used to support initiatives as well. They have been loaned out twice this quarter for two prevention efforts.

3.4 Family Advocacy (Slides 14-16)

Mr Michael Taylor

3.4.1 JB MDL statistics show no real trends. The numbers look higher but this could be because a family may have multiple issues or children

3.4.2 DAVA contacts: 13 after hour contacts, 4 court accompaniments, 4 new clients and 3 on-going clients.

3.4.3 Legal training RO’s and strangulation DCPD training were conducted.

3.4.4 The way ahead included ongoing desk side briefings for all new incoming leadership, focusing on events to support Child Abuse Prevention month in April and the Command and First Sergeant training.

3.4.5 Information was provided on the Annual Commander and Senior Leader training for 2015 with a date of 13 April 2015.

3.5 Sexual Assault Prevention (Slide 18)

Ms Mary Kierstead

3.4.1 JBMDL trends include: Army- female victims ages 24-28; Navy- no information provided, Air Force- reports from past assignments or prior to military service; Marines- No sexual assault reports. Trends since the last CAIB: Army and Navy- trending down; Air Force- trending up (see above as means of explanation) and Marines- trending the same.

- 3.4.2 Events are in place for Sexual Assault Prevention month in April including the Commander's Proclamation signing and Community Partner's Pledge on 3 April.
 - 3.4.3 An initiative is in place to collaborate with ADAPT for awareness training in FTAC on ways alcohol affects decision making
 - 3.4.4 The continuing challenge is receiving data across all services/units.
- 3.6 Chapel (Slide 20)
Lt Col Walter Bean
- 3.6.1 Unit visitation and counseling trends were discussed
 - 3.6.2 Chapel attendance for Catholic, Traditional, Gospel and Contemporary services were provided.
 - 3.6.3 Outreach focus: singles and dorm dwellers at the Fire House, marriage care and singles retreats, National Prayer Breakfast and religious services.
- 3.7 Military & Family Support Centers (Slide 22)
Ms Leona Rader
- 3.7.1 Updates were provided on Community Action Plan initiatives with M&FSC oversight. Joint focuses Newcomer's orientation participation and attendance by branch were reviewed as well as the Single Parent Resource Group program.
 - 3.7.2 The way ahead included the implementation of the Single Service Members' orientation
 - 3.7.3 Challenges include lack of funds to implement the Single Service Members' Orientation.
- 3.8 Community Action Plan Outcomes (Slides 24-27)
- 3.8.1 The Joint Base CSC/Resilience website is up and located on the PA website.
 - 3.8.2 Joint Base all services newcomer orientation: managed by M&FSC was launched in January 2015.
 - 3.8.3 "Purple" Program Consultation for incoming Command Teams completed in conjunction with Public Affairs- green
 - 3.8.4 Targeted marketing efforts to include mass distribution of "Purple JB MDL Base Guides to targeted locations such as dorms/barracks, billeting, United Communities and helping agencies: ensure that books are available installation wide and marketed that it can be accessed on the website- green
 - 3.8.5 Creation of a single parent resource group for mutual support, collaboration, information, education and empowerment: Management by M&FSC and implemented in January 2015.
 - 3.8.6 "MWR Crawl" for new single Service members: managed by M&FSC and have funding issues and challenges. CAF funds for FY15 are being earmarked to support.
 - 3.8.7 Equipment/furniture for Common areas in Barracks/Dorms: funds transferred to CES for purchasing dorm/barracks furnishings- green
 - 3.8.8 Continued support of current available programs- a single military member meeting will be held on 18 April to gauge interest and recruit volunteers for single service members' initiatives. A president and vice president are already in place.

3.8.9 JB MDL Military Life Cycle Preparation for Transition- preparation for transitions throughout military career: Funds provided to M&FSC to support- green.

3.8.10 Civilian total workforce engaged, healthy and productive- Support and encouragement for attendance in resilience initiatives: prospective initiatives from CAP are prohibited from funding so IDS has formed a workgroup and met for the first time to troubleshoot. Resilience trainings will be marketed with encouragement to participate from the civilian population. The M&FSC has requested on-site training.- yellow

3.8.11 Aggressive marketing, in conjunction with Resilience Pathways, of benefits of pre-hab vs. re-hab: continued support from the IDS helping agencies- green.

3.8.12 Awareness support throughout the Deployment cycle: coordinated and collaborative deployment resources and information awareness-raising information, and outreach campaign through all phases of a family's deployment cycle, complemented with specialized use of existing events to support vulnerable families, partnering with sister services, National Guard and Reserve for comprehensive information and support services and deployment support of "Vulnerable" demographics. Workgroup consensus was that Military One Source was the best option and to push marketing appropriately and educate availability of programs and services. Additionally, putting together a consolidated resource sheet for program managers would be helpful and MOS has taken the lead on this. Both National Guard and Reserve units represented liked the idea of an information magnet much like the Joint Base Helping Agency magnets- yellow

3.9 Military Family Action Plan Conference (Slide 28)

3.9.1 Information was provided on the Military Family Action Plan Conference (MFAP) program

3.9.2 MFAP is a grassroots process to identify and elevate the most significant quality of life issues impacting Service members, Retirees, Civilians, and Families to senior leaders for action.

3.9.3 An MFAP issue is any problem that affects the readiness and Well-Being of JB MDL or the larger military community. Some issues can be resolved locally, while some must go forth for a chance at higher level resolution

3.9.4 It alerts commanders and leadership to areas of concern that need their attention, and it gives them the opportunity to quickly put plans into place to work toward resolving the issues and gives commanders a gauge to validate concerns and measure satisfaction.

3.9.5 Results in legislation, policies, programs and services that strengthen readiness and retention.

3.9.6 The upcoming conference information was provided to include date of conference (6-7 May)

3.10 Comprehensive Fitness Funds-FY15 (Slide 30)

3.10.1 Comprehensive Fitness funds, from AMC, have dropped and the Joint Base has Received \$116k in APF.

3.11 JB MDL Roll Up (Slide 31)

3.11.1 A roll up of areas of concern was briefed: Family Programs and community action plan initiatives.

3.12 IDS Event Collaborations (Slide 32)

3.12.1 An overview of recent collaborative efforts was provided to include: STEM/Teen Orientation, African American/Black History Month Observance, Couples Matter, Job and Education Expo, and the Military Family Action Plan Conference.

3.13 Commander's Comments and Round Table

3.13.1 2015 CAIB dates were provided

3.13.2 Air Force ADLS CBT "Community Action Information Board and Integrated Delivery System Training" requirement was reiterated.

3.13.3 Introduction of Back-Up slides was provided and briefly discussed, to include: AF FST training requirements, AF Suicide Prevention Program Checklist updates, M&FSC AF key spouse program roll up, Spouse Leader Program, Joint Services initiatives, Chapel Easter schedule, AF Wing CAF training stats, Chapel outreach hours, Resilience Pathways usage, Frontline Supervisor training stats, MRT and resilience data and Tier 1 Suicide Prevention training information. Additionally the initial orientation slide deck for CAIB and the long range significant events calendar were provided.

Meeting adjourned at 1437. The next meeting will be held on 24 June 2015 at 1330hrs

X

Lisa P Williams
Community Support Coordinator/CAIB Executi...

Attachments:

1. Slides